

Touchnet Payment Plan Frequently Asked Questions

1. Q. Does Lawson State offer a payment plan?

A. Yes! For your convenience, Lawson State partners with Touchnet to offer an affordable installment payment plan. Your courses are divided into 4 monthly installment payments that begin before classes start. To enroll, access your “MyLawson” student portal, select “payments” and then “payment plan.”

2. Q. When is my payment due?

A. Tuition and fees are due by the 1st day of classes. It is strongly encouraged to make a payment upon enrollment. In order to secure your courses, you must have paid at least half of your outstanding balance, **which is 2 out of your 4 payment plan installments.**

3. Q. What happens if I drop/add a class?

A. When a course is added or dropped, your balance due and payment amounts will automatically be adjusted in the payment plan portal. **Please review and understand the Lawson State withdrawal/refund policy for details regarding a complete withdrawal.**

4. Q. Classes started this week. Can I still use the Touchnet payment plan?

A. Yes! However, in order to secure your courses, you still must have paid at least half of your outstanding balance **which is (2 out of your 4 payment plan installments).**

5. Q. Can I use the Touchnet payment plan for the residence hall?

A. Yes! In order to secure a room assignment, 2 out of your 4 installment payments for tuition, fees and resident hall costs must be paid. In essence, this is half of the courses and dormitory cost.

6. Q. When is my next payment due, if I have made my first payment?

A. **Once you have paid at least 2 of your 4 installments, which is half of your balance due,** you may refer to your payment plan consent forms/payment schedule located in your “MyLawson” portal.

7. Q. Can I payoff my payment plan early? Is there a penalty for early payoff?

A. Yes you can pay off early! There is **NO** penalty for early payments/early payoff. However, there is a fee assessed for late payment/late enrollment.

8. Q. When does the payment plan open?

A. The payment plan typically opens the month before the full term of the semester starts. *Ex. Term begins in August, payment plan opens in July*

9. Q. Do I need to notify the Business Office or Cashier’s Office that I have enrolled in the payment plan?

A. No, you do not need to notify either office. Once you have enrolled and remitted your payment, your record is automatically updated.

10. Q. Is there a payment plan available for mini-term 2 and/or mid-mester courses (*courses that start later in the semester*)?

A. As these courses start well into the semester, there is not a payment plan option for mini-term 2 and/or mid-mester courses at this time.