

# Late Application for Graduation

Please indicate by checking the box as to how your award will be retrieved:

Mail (The College will only mail awards once, make sure address is current.)

Pick-up Location:  Bessemer  Birmingham

PLEASE PRINT (\*as it appears on your degree plan and transcript.)

\*NAME: \_\_\_\_\_

STUDENT NUMBER: 

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PLEASE PRINT YOUR NAME AS YOU WISH IT TO APPEAR ON YOUR CERTIFICATE OR DEGREE THE BOX BELOW: (Three name maximum)

Mailing Address:

STREET/BOX NUMBER CITY STATE ZIP

Telephone Number Personal Email Address Term requirements to be completed Semester/Year

Diploma Type:  AA  AS  AAS  AOT  CER  STC

Program of Study \_\_\_\_\_

Have you applied for graduation before?  YES  NO

Do you plan to participate in the Upcoming Graduation Ceremony?  YES  NO

I verify that I will meet the requirements for my degree or certificate as prescribed in my degree plan in the manner stipulated above. I further verify that I am hereby aware that it is my responsibility to inform Records Office when the final course is **completed if the program of study requirements are not met by the time specified above.** I am aware that the current graduation fee is \$75.00 & fee may be waived if ORI101 course was taken August 2013 (Fall13-14 term) or later. **THIS FEE IS NON-REFUNDABLE AND SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.**

**I understand that by submitting this application past the deadline date, there is no guarantee of participation in the current ceremony nor receiving name cards, invitations, cap and gown or having my name printed in the graduation program. Deadline dates are available online on the Records Office page under Graduation Ceremony Information.**

Signature of the Applicant Date

<b>Records use only</b>	
<u>Graduation Status (32 or more hours)</u>	<b>Cumulative GPA</b>
<input type="checkbox"/> Cum Laude (3.5 – 3.69) <b>CL</b>	_____
<input type="checkbox"/> Magna Cum Laude (3.7 – 3.89) <b>ML</b>	
<input type="checkbox"/> Summa Cum Laude (3.9 – 4.0) <b>SL</b>	
<input type="checkbox"/> Distinction – Certificate only (3.5-4.0) <b>DI</b>	
PROCESSING HOLD(S): _____	
If candidate is not eligible list reason(s): _____	
_____	
<i>The candidate has met all requirements and the graduation record has been updated.</i>	
Signature of the Registrar/Designee	Date <input type="checkbox"/> CH

**Late Graduation Applications must be submitted to the Registrar's Office in person or by email at records@lawsonstate.edu**