Vacancy Announcement
Posting Date: February 24, 2016

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<th>Position Title:</th>
<th>Toyota Instructor</th>
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**Position Summary:**
The Toyota T-TEN Instructor is responsible for delivering College and Toyota approved curriculum in a student classroom/lab environment as well as maintaining training credentials, recruiting students and working with Toyota dealerships to place students.

**Required Qualifications:**
Associates Degree from an accredited institution
ASE Master Certification
5 years of experience as a technician at the dealership level
Candidate must also possess a valid driver's license, have an acceptable driving record, and pass a background check.

**Other Qualifications:**
Toyota Technician certification is preferred
Bachelor's Degree is preferred
Previous teaching experience is preferred
ASE L1 and A/C Recovery certifications are preferred

**Essential Job Functions:**
- Understand and carry out orally and written instructions in the English language.
- Use various high-tech diagnostic tools and diagnose defects in automotive equipment.
- Use computer-based electronic service information to look up vehicle repair history and enter work order information.
- Complete forms and paperwork in a legible manner.
- Read, understand, and apply information from service manuals (including electronic service manuals), diagnostic aids, flow charts, charts, and graphs.
- Use automotive tools and servicing equipment such as an air conditioning recycler, hydraulic jack, brake lathe, emission analyzer, various welding machines, and any other related equipment.
- Manipulate tools in areas of limited space, such as screwdrivers, pliers, wrenches or other similar tools.
- Communicate orally in the English language and work cooperatively with students, faculty, dealers, and the public in face-to-face, one-to-one settings.
- Lift arms above shoulder level to install and remove auto parts.
- Bend or stoop, and remain standing repeatedly over time.
- Make skillful, controlled manipulations of small objects to repair equipment.
- Move objects weighing more than 50 pounds distances 20 feet or less.
- Observe or monitor students to determine compliance with prescribed operating or safety standards.
- Work safely without presenting a direct threat to self or others and perform all maintenance and repairs in a safe manner following all applicable guidelines, procedures, and OSHA regulations.
- Work safely with chemicals and flammable materials without presenting a direct threat to self or others and perform all maintenance and repairs in a safe manner following all applicable guidelines, procedures, and OSHA/EPA regulations.

**Physical Demands and Working Environment:**
**Environment:** Work is performed primarily in a shop environment, with some travel; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, and all types of weather and temperature...
conditions; working and/or walking on various types of surfaces including slippery or uneven surfaces and rough terrain, extended hours including evenings and weekends.

**Physical:** Primary functions require sufficient physical ability to work in a mechanic shop environment; walk, stand, and sit for prolonged periods of time; frequently stoop, bend, kneel, crouch, crawl, climb, reach, and twist; push, pull, lift, and/or carry moderate to heavy amounts of weight; operate assigned equipment and vehicles; verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction.

**Hearing:** Hear in the normal audio range with or without correction.

**Salary:** Appropriate placement on Salary Schedule D1 (based on education and experience)

**Projected Start Date:** As soon as possible after closing date

**Application Procedure:**
Applicants must meet eligibility requirements to work in the U.S. at time of appointment. All application materials must be submitted as a complete packet and will become the property of the College. It is the sole responsibility of the applicant to ensure his or her application packet is complete. If you are applying for more than one position, submit a complete set of information for each position. Once submitted, all application packets become the property of LSCC. Requests for copies of application material will be denied by the college. Only applications received during the period of this announcement will be considered. The College will not accept electronically submitted (fax, e-mail, etc.) application materials.

A complete application packet consists of:

- Cover Letter
- LSCC application; completed and signed (See resume will not be sufficient)
- Resume
- Official or Unofficial transcripts from all colleges attended for which degrees have been granted. Degree(s) must be posted on transcripts. Official transcripts will be required prior to employment.
- Two signed letters of recommendation with original signatures AND
- One Letter from a current or previous employer, verifying employment experience to meet minimum required qualifications. Letter must include employment dates and job title and be on official letterhead with an authorized signature.

**Applicants who fail to submit a complete application packet will not be considered.**

**Application Closing Date:**
Application packets must be received in the Human Resources Office by 4:30 p.m. on **March 15, 2016**, if hand delivered or must be postmarked no later than **March 15, 2016**, if being submitted via U S Mail. Packets delivered or postmarked after the deadline will not be considered. Application packets should be sent to:

Mrs. Carol Champion  
LSCC Human Resources Office  
1100 Ninth Avenue S.W  
Bessemer, AL 35022
Other Information:

Applicants must adhere to the College's prescribed interview schedule and must travel at their own expense. The College reserves the right to withdraw this job announcement at any time prior to awarding.

Lawson State Community College is an equal opportunity employer. It is the official policy of the Alabama Department of Post-Secondary Education, including postsecondary institutions under the control of the State Board of Education, that no person shall, on the grounds of race, color, handicap, gender, religion, creed, national origin, or age, be denied the benefits of, or be subjected to discrimination under any program, activity or employment.

Lawson State Community College will make reasonable accommodations for qualified applicants upon request.

In accordance with Alabama Community College System Policy and Guidelines, the applicant chosen for employment will be required to sign a consent form for a criminal background check. Employment will be contingent upon the receipt of a clearance notification from the criminal background check. Lawson State Community College is an active participant in the Employment Eligibility Verification Program (E-verify). E-verify electronically confirms an employee’s eligibility to work in the United States as required by the Department of Homeland Security.