



# FEDERAL COLLEGE WORK-STUDY APPLICATION FOR EMPLOYMENT

## Lawson State Community College

**The Federal College Work Study (FCWS) Program provides part-time employment while attending the College. In order to be eligible for FCWS, the student must have financial need remaining after aid and scholarships have been applied. To determine need, the student must apply for financial aid using the Free Application for Federal Student Aid (FAFSA). Work skills and experience are also given consideration in selecting applicants for the limited positions. **DO NOT SUBMIT THIS APPLICATION WITHOUT A COMPLETED FAFSA ON FILE AT LAWSON STATE.****

Please Type or Print in Black Ink

Only Completed Applications Will Be Considered For Employment

Position Information	Today's Date: _____					
	2019-2020 Academic Year Begin Working:		<input type="checkbox"/> Fall _____ year <input type="checkbox"/> Spring _____ year <input type="checkbox"/> Summer _____ year			
Please select the campus for which you are interested in working on:						
<input type="checkbox"/> Bessemer <input type="checkbox"/> Birmingham <input type="checkbox"/> Off-Campus						
Requested Placement Area: _____						
Personal Information	Last Name	First Name		Middle Initial	SSN/Student Number	
	Address		City	State	Zip	Date of Birth
	<b>Contact Information</b>					
	Home Phone	Cell Phone	Email		Student Email	
Miscellaneous Information	Are you currently receiving other financial aid (i.e., WIA, Scholarship)? This can decrease your unmet need and cause you to be ineligible for FCWS (check one).				<u>Yes</u>	<u>No</u>
	Do you receive Veterans Education Benefits through the G.I. Bill, National Guard/Reserves, or the Survivors' and Dependents' Education Assistance Program? (check one).					
	Are you on financial aid warning or suspension? (check one). Students on financial aid warning or suspension are not eligible to receive FCWS funds.					
	What is your current program of study at the College?		What is your Cumulative Grade Point Average (GPA)?			
Skills, Awards, Certificates, or Professional Activities	Skills you currently possess					
	_____					
	_____					
	_____					

**Please read, date and sign the back page. If the back page is not signed, your application will not be considered for Federal College Work-Study at Lawson State Community College.**

Federal College Work Study (FCWS) students are paid on a monthly basis. Students who are awarded FCWS are required to complete tax paperwork. FCWS students are not allowed to work more than the approved hours per week and cannot work during scheduled class time. If you apply and are approved, you must take into consideration your transportation, class schedule, and other obligations to determine if you can accept this job.

Completing a FCWS application does not guarantee that you will receive a job. Applications are maintained on file for the academic year in which you must apply.

The student must meet the following eligibility requirements to be selected as a FCWS student:

1. Must indicate financial need by completing the Free Application for Federal Student Aid (FAFSA),
2. Must be enrolled for 6 or more credit hours per semester, and
3. Student's Satisfactory Academic Progress (SAP) must be in good standing (see information listed below).

### **SATISFACTORY ACADEMIC PROGRESS (SAP) REQUIREMENTS**

**Students enrolled in certificate, diploma, AS, AAS, AAT, or AOT program requiring more than 26 credit hours must achieve a cumulative Grade Point Average (GPA) of:**

- If the student has attempted 12-21 credit hours, a 1.50 GPA must be maintained.
- If the student has attempted 22-32 credit hours, a 1.75 GPA must be maintained.
- If the student has attempted 33 or more credit hours, a 2.00 GPA must be maintained.

**Students enrolled in certificate, diploma, AS, AAS, AAT, or AOT program must maintain the following completion rate requirements:**

- If the student has attempted 12-21 credit hours, a 58% completion rate must be maintained.
- If the student has attempted 22-32 credit hours, a 62% completion rate must be maintained.
- If the student has attempted 33 or more credit hours, a 68% completion rate must be maintained.

**Students enrolled in Short Certificate programs equal to 26 credit hours must achieve a cumulative Grade Point (GPA) of:**

- If student has attempted 12-17 credit hours, a 1.50 GPA must be maintained.
- If student has attempted 18 or more credit hours, a 2.00 GPA must be maintained.

**Students enrolled in Short Certificate programs equal to 26 credit hours must maintained the following completion rate requirements:**

- If the student has attempted 12-17 credit hours, a 58% completion rate must be maintained.
- If the student has attempted 18 or more credit hours, a 67% completion rate must be maintained.

My signature below indicates that I understand the above information.

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Applicant Signature

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Date

Lawson State Community College  
Attention: Office of Student Financial Services  
3060 Wilson Road  
Birmingham, Alabama 35221  
205.929.6380

It is the policy of the Alabama Community College System, its Board of Trustees, and Lawson State Community College, a postsecondary institution under its control, that no person shall, on the grounds of race, color, disability, sex, religion, creed, national origin, or age, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any program, activity, or employment. Lawson State Community College also prohibits discrimination due to ethnic origin, marital status, parental status, economic status, sexual orientation, gender identity, genetic information, citizenship, veteran status or disability, reasonable accommodations or any other protected class as defined by federal and state law. The college has zero tolerance for harassment, retaliation, violence, physical bullying, cyber-bullying, and hazing.

This nondiscrimination policy covers employment, admissions, training, organizational affiliation, student housing, and advisory boards in all college programs and activities. This policy is enforced by Federal law under Title IX of the Education Amendment of 1972, Title VI and Title VII of the Civil Rights Act of 1964, Section 504, of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 as amended in 2008. If you have questions regarding compliance with these statutes or you need to file a complaint, please contact the Assistant Dean of Student Life (205-929-6361) or the Director of Human Resources (205-929-6313).