



Effective spring semester 2009, Alabama State Board of Education policy 801.01, Admissions General, requires that applicants to Alabama Community College System institutions provide one primary form of identification **OR** two secondary forms of identification *prior to admission*.

Prior to being admitted, you must present one *primary* form of identification from the list below:

Unexpired Alabama driver's license or instruction permit	Unexpired U.S. passport
Unexpired Alabama identification card	Unexpired U.S. permanent resident card
Resident Alien Card-Pre1997	U.S. Alien R3registration Receipt Card (Form I-151) prior to 1978
BIA or tribal identification card with photo	Unexpired Driver's License or instruction permit from another state or possession that verifies lawful presence, dated 2000 and beyond

OR

Prior to being admitted, you must present 2 forms of *secondary* identification, 1 of which must include your photograph, from the list below:

U.S. Certificate of Naturalization	BIA or tribal affidavit of birth or certificate of Indian blood
Social Security Card (without restrictions)	USCIS I94 or I94A form
Certified copy of a U.S. Birth Certificate or a U.S. State Department Certificate of Birth Abroad	U.S. Military DD-214
U.S. Certificate of Citizenship	U.S. application for voluntary departure under family unity program (Form I-797)
U.S. Military I.D. (active duty, reserve, retired)	U.S. temporary resident card (Form I-688)
U.S. Armed Forces Driver's License	U.S. notice of approval to apply for permanent residents (Form I-171 or I-463)
U.S. Department of Veterans Affairs Card	Other documentation issued by U.S. Citizenship and Immigration Services or presenting status permitted under 8 U.S. Code section 1621 and 1641
Concealed Weapons Permit	Marriage Certificate issued in any U.S. state, territory, or possession
Medical Insurance ID card (except Medicare card or a Mexican Matricula Consulate card)	Employee ID Badge (with photo)
	USCIS employment authorization document (I-688A, I-688B, I-766)
Employee ID (with photo)	U.S. travel document (mint green cover) endorsed with Permit to re-enter (Form I327 or refugee travel document Form I-571)
School ID (with photo)	For documents not listed above or provided in U.S. Code, contact the Department of Postsecondary Education, Instructional and Student Services Division for assistance in determining eligibility.

Primary or secondary forms of identification may be presented in person or through U.S. mail. If you complete your application in person, please present your application to admission staff along with your form(s) of identification to be included with your application.

Primary or secondary forms of identification mailed to the Admissions Office **must** be notarized. **Faxed copies will not be accepted.**

Notarized forms of identification may be mailed to either of the following locations:

Lawson State Community College
 Admissions Office-Bessemer Campus
 1100 9th Ave. S.W.
 Bessemer, AL 35022
 (205) 929-3414

Lawson State Community College
 Admissions Office-Birmingham Campus
 3060 Wilson Road S.W.
 Birmingham, AL 35221
 (205) 929-6309

Selective Service Registration (Applies to males between the ages of 18 and 26)

Note that all males between the ages of 18 and 26 must show proof of registration with the U.S. Selective Service System in accordance with section 36-26-15-1 of the Code of Alabama of 1974 (as amended). Students may register for selective service online at:

<https://www.sss.gov>

Bessemer Campus
1100 9th Avenue, SW
Bessemer, Alabama 35022
(205) 929-3414
FAX: (205) 929-3605
Student Services Center, Building A



Birmingham Campus
3060 Wilson Road, SW
Birmingham, Alabama 35221
(205) 929-6309
FAX: (205) 923-7106
Administration Building A, Room 208

Financial Aid Code: [001059](#)

Email questions to: admissions@lawsonstate.edu

Web Address: www.lawsonstate.edu

APPLICATION FOR ADMISSION INSTRUCTIONS

First-time College Students

Definition: A student who has never attended a college or university.

Submit an official copy of your high school transcript or GED certificate/scores to the Office of Admissions. The transcript must include the date of graduation, exit scores, and must be on file prior to admission or during the first term of enrollment. (International students should see the section below). If you attended a non-regionally accredited high school or possess the Alabama Occupational Diploma (AOD), you must also have a minimum ACT composite score of 16, or equivalent SAT, or successfully pass the GED for admission into degree programs.

If you do not possess a high school diploma or GED you may be admitted to certain certificate programs provided you demonstrate the ability to benefit (ATB) through testing. Applicants in this category should contact the Division of Student Services at (205) 929-6385 to arrange a session of the Career Placement and Assessment Test (CPAT). Students demonstrating "Ability to Benefit" may enter programs and courses not leading to an associate degree. A list of such programs is available in the catalog, on the Admissions page of the College's website: www.lawsonstate.edu, and on this form.

Transfer Students

Definition: A student who has attended another college or university.

Submit official transcripts from **all** colleges attended. If a baccalaureate degree has been earned, only the transcript from the institution granting the degree is required. However, transcripts from the institution(s) granting credit are required if you wish to have credits applied towards a degree or certificate. Further, transfer students who attended a Commission on Colleges, regionally accredited institution need only supply their college transcript(s).

Transient Students

*Definition: A student who is attending/seeking a degree from another institution, but wishes to attend LSCC for **one term**.*

Submit an official letter of good standing or transient student form from the degree-seeking/home institution. This letter must list the term for which you wish to enroll at LSCC. If you wish to enroll in mathematics courses, you must provide proof of having met prerequisites. Contact the Office of Admissions in advance should you have questions about mathematics course requirements. F1 Visa holders—for transient status **MUST** present a copy of the Visa in advance (before enrollment), as well as, a letter and transient clearance form from the institution recommending and approving specific courses before registration. A new transient letter/form must be presented for each subsequent term.

Re-admitted Students

Definition: A student who has previously attended LSCC but has not attended for a period of time or the previous fall or spring term.

An updated "Application for Admission" is required whether or not you attended another college/university. Submit the transcript(s) from institutions attended since last attending LSCC.

International Students

Definition: A foreign student who wishes to attend LSCC while in the United States.

Present a minimum score of 500 (173 computer-based or 61 Internet based) on the Test of English as a Foreign Language (TOEFL). NOTE: *The TOEFL score may be waived for students from the following countries: Australia, Bahamas, Bermuda, Canada (language will be verified from transcript), England, Ireland, Jamaica, New Zealand, Scotland, Antigua and Barbuda, Barbados, Grenada, Belize, Dominica, Malawi, St. Lucia, St. Kitts, Nevis, Nigeria, Tanzania, the Gambia, Tobago, Trinidad, and Virgin Islands. All other waivers must be submitted to the Chancellor for approval and substantial documentation.* 2) Satisfy the requirements for the Immigration and Naturalization Service and complete forms necessary for attendance at Lawson State Community College. 3) Present an F1 Visa if transferring from another institution. 4) Purchase and maintain medical insurance coverage equivalent to \$50,000 in U.S. currency per injury or illness, including repatriation. (Premiums must be paid in the Business Affairs Office at registration). 5) Provide a notarized medical report from a physician attesting to good health. Contact the Office of Admissions or <http://uscis.gov> for most recent U.S. government regulations. 6) International students who earned credits at foreign colleges or universities may submit an evaluated document for consideration of credit. The following credentialing services

may be used: World Education Services, Inc. www.wes.org or Educational Credential Evaluators, Inc. www.ece.org. Evaluations should be forwarded to LSCC directly from one of these providers. Those without prior college credit must have high school documents evaluated / translated as well. 7) completed transfer / transient clearance form.

Accelerated High School Students

Definition: A student who is attending high school and wishes to attend LSCC for college and /or high school credit. (You must complete an "Application for Admission" and the "Accelerated/Dual Enrollment High School Student" form.)

You may take courses which fulfill college requirements during your junior and senior years in high school. Upon graduation from high school, you may enroll at LSCC or transfer college credits earned to another college or university. Please note that course content, instructional strategy and academic rigor of all classes are based on the college level. Student eligibility is determined by each individual school system and may be more limited than the minimum requirements listed below:

- You must have successfully completed the 10th grade.
- You must have completed any required high school prerequisites (for example, a student may not take English Composition until all required high school English courses have been completed). You must also take the COMPASS test or have an appropriate ACT or SAT score.
- The local principal **and** superintendent must sign the form on the reverse side of the "Application for Admission" certifying that you have a minimum cumulative (B) 3.0 grade point average and recommend that you be admitted to this program. A new form **must** be submitted each semester that you attend the college.
- LSCC will not officially award college credit to accelerated high school students until proof of high school graduation (an official transcript with a graduation date) is provided.

Dual Enrollment High School Students

Definition: A student who is attending high school and wishes to attend LSCC for college and /or high school credit. (You must complete an "Application for Admission" and the "Accelerated/Dual Enrollment High School Student" form.)

You may receive both high school credit and college credit. The program is restricted to qualified students in Alabama public and/or regionally accredited high schools for which superintendents have signed agreements with LSCC. Student eligibility is determined by each individual school system and may be more limited than the minimum requirements listed below:

- You must have a "B" average in completed high school courses.
- Those enrolling in career/technical courses must have a cumulative 2.5 G.P.A. **with** a 3.0 G.P.A. in career/technical courses taken at the high school.
- The local principal **and** superintendent must sign the form on the reverse side of the "Application for Admission" certifying that you have a cumulative "B" average and recommend that you be admitted to this program. A new form **must** be submitted each semester that you attend the college.
- You must be in grade 10, 11, or 12.

Students must complete a six-hour sequence of courses to receive one unit of high school credit. (Three semester hours equal one-half high school unit of credit.)

In-State Residency Requirements

To be deemed eligible for in-state tuition, an applicant must (1) be a United States citizen or be a non-citizen who has been granted permanent residency status by the United States government; and (2) the applicant must be either (A) a duly registered resident in the State of Alabama for at least 12 months immediately preceding application for admission, or (B) have a non-estranged spouse who has resided and had habitation, home and permanent abode in the State of Alabama for at least 12 months immediately preceding application for admission, or (C) in the case of a minor dependent seeking admission, have parents, parent, or legal guardian who have/had resided in the State of Alabama at least 12 months immediately preceding application for admission. If a student's parents are divorced, the residency of the parent to whom the court has granted custody will determine residence. Applicants may download a "Lawson State Community College Certification of Eligibility for In-State Residency" from the Admissions page of our website: www.lawsonstate.edu or contact the Office of Admissions at (205) 929-3414 or (205) 929-6309.



CERTIFICATION FORM (REQUIRED) In-State and Out-of-State Residency

Applicant's Name _____ SSN _____

Current Address _____

City _____ County _____ State _____ ZIP _____

Please read the following statements and check the one statement that applies to you and sign the bottom of the page.

- I (or my non-estranged spouse) have lived in the State of Alabama for at least the last 12 months. I certify that the address above is my residence and I intend to remain at this address indefinitely.
- I am a minor, and my parents/legal guardian(s) has lived in the State of Alabama for at least 12 months.
- I do not currently live in the State of Alabama and I am considered an out-of state student. I certify that I do not meet any requirements to be classified as an in-state student. An out-of state student cannot attain resident student status simply by attending school for 12 months in the State of Alabama.
- *I have currently lived in the State of Alabama for less than 12 months. However, I certify that I possess more substantial connections with the State of Alabama than any other state at the time of this application. I further certify that the address above is my resident and I intend to remain at this address indefinitely. If you marked this box, what is your previous state of residence? _____

You are required to complete a "Lawson State Community College Certification of Eligibility for In-State Residency" form. If you cannot check one of the first two boxes above but wish to petition for "in-state" residency, you must provide sufficient documentation to the Director of Admissions. The Director of Admissions must certify all documentation before the in-state tuition rate is official. A second form is required and it lists the types of documentation you may provide to potentially establish in state residency. Please contact the Office of Admissions for more information and to acquire the second form or visit www.lawsonstate.edu in the Admissions section.

I certify that I have read the statements above and I have selected the one statement for which I meet the qualifications.

Signature of the Applicant _____ Date _____

LAWSON STATE COMMUNITY COLLEGE APPLICATION FOR ADMISSION

CAMPUS:

Bessemer

Birmingham

Correctional

Other

SOCIAL SECURITY NUMBER	<i>Your social security number will cross referenced with your official student number. Please BE SURE that you write the number EXACTLY as it appears on your social security card. To ensure accuracy we may require a photocopy of your social security card.</i>
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YOUR FULL LEGAL NAME LAST	FIRST	MIDDLE	MAIDEN
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Please list all other names under which your records may be listed:

<p>YOUR HOME ADDRESS</p> <p>Street _____</p> <p>City _____ State _____ Zip Code _____</p> <p>County _____ State of Legal Residence _____ <i>(If not Alabama, see note at the bottom of "CERTIFICATION FORM In-State and Out-of-State Residency" form on the previous page).</i></p> <p>PERSON TO CONTACT IN AN EMERGENCY _____ EMERGENCY CONTACT PERSON'S TELEPHONE NUMBER _____</p>	<p>YOUR TELEPHONE NUMBERS & E-MAIL ADDRESS</p> <p>Home: () _____</p> <p>Work: () _____</p> <p>Cell: () _____</p> <p>E-mail: _____</p> <p>YOUR DATE OF BIRTH</p> <p>Month _____ Day _____ Year _____</p> <p>_____ City _____ State _____</p>
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YOUR EMPLOYERS NAME AND ADDRESS	
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ENTRY STATUS

First time freshman-HS (List High school information below)

First time freshman-GED (List GED information below)

*First time freshman-Not HS Graduate (List high school and highest grade level below)

Transfer Student (List college(s) below)

Transient Student

Re-admit (list all other colleges you attended below)

Former LSCC student (Dates: _____) Former BSTC student (Dates: _____)

*Accelerated High School Student

*Dual Enrollment High School Student

International Student

1 - Those without high school diploma or GED must take "Ability-to-Benefit" test. Contact the Division of Student Services at 929-6385.
 2 - Must complete the "Accelerated/Dual Enrollment High Student" page on the back of the application

SEMESTER OF ENROLLMENT

Fall (August- December)

Spring (January-May)

Summer (May-August)

Fall Mini term

Spring Mini term

Summer Mini term

YEAR: _____

FEDERAL / STATE REQUIREMENTS

The following information is used for federal/state reporting requirements. The information provided below will not affect the admission decision. Please check those items that apply. **Ethnicity and Gender responses are optional.**

PRIOR COLLEGE / UNIVERSITY INFORMATION

College Name / Location	Date(s) Attended	Degree Earned?
_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N

Are you on probation or suspension from any college/university attended?
 Y N

If yes, explain on a separate page and attached. *Note: Any applicant who is currently on suspension from another institution must submit a written appeal for admission to the Director of Admissions.

HIGH SCHOOL NAME

City _____ State _____

Year of HS Graduation _____

AWARD TYPE

Advanced Standard

Occupational Certificate

DID YOU PASS THE ALABAMA HIGH SCHOOL GRADUATION EXAM?

YES NO

ARE YOU CURRENTLY IN HIGH SCHOOL?

YES NO

ETHNICITY

American Indian or Alaskan Native

Black or African American

White

Asian

Native Hawaiian / other Pacific Islander

Hispanic or Latino

GENDER

Male Female

WHAT IS YOUR INTENDED PROGRAM OF STUDY AT LSCC? Example: Nursing, Barbering, etc. *(Required-see list for available choices.)*

CITIZENSHIP

U.S. Citizen

Permanent Resident (official card required)

Exchange Student

Foreign (Visa Type _____)
 indicate country of citizenship if other than U.S.: _____

DEGREE SEEKING OPTION

AA/AS earn a degree and transfer to another college or university

AAS/AOT earn a degree in career/occupational program

CER earn a certificate in a career/occupational program

STC earn a short certificate in a career / occupational program

NCA no collegiate award (degree or certificate) sought

GED INFORMATION

Testing Center: _____

_____ City _____ State _____

Year Received: _____

I certify that I comply with the provisions of the United States Military Selective Service ACT (50U.S. App. 453) by having registered with the Selective Service Board, or that I am not yet 18 years of age and I will register when required by the law to register, or that I am not required to register (Required by State of Alabama Legislative Act 91-584). I further agree to assume responsibility for payment of tuition and fees, where applicable, as adopted by the Alabama State Board of Education. I hereby attest that the information given above is accurate and complete to the best of my knowledge/ I understand that submission of false or misrepresented information, or the withholding of information requested in this application subjects me to refusal of enrollment, to dismissal, or to suspension as a student at Lawson State Community College. I do hereby release and absolve Lawson State Community College and its instructors or agents of any liability that might occur as a result of accidental injury during my tenure as a student. It is the policy of the Alabama State Board of Education and Lawson State Community College, a postsecondary institution under its control, that no person shall, on the grounds of race, color, sex, religion, national origin, disability or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.

Signature of Applicant _____ Date _____ (You must sign this form.)

**LAWSON STATE COMMUNITY COLLEGE (FOR DE / ACCELERATED STUDENTS ONLY)
ACCELERATED / DUAL ENROLLMENT HIGH SCHOOL STUDENT FORM**

This form is to be used by high school students in area school systems who are applying for Accelerated High School/Dual Enrollment/Dual Credit programs at Lawson State Community College (LSCC). The student must complete the "Application" form on the reverse page.

Eligible students are permitted to enroll in college courses conducted during school hours, after school hours and during summer terms. Courses offered shall be drawn from Lawson State's existing academic inventory or courses for credit. Courses numbered below the 100-level are not eligible under this plan. Lawson State reserves the right to cancel course offerings when courses do not meet minimum enrollment requirements.

PRINCIPAL AND SUPERINTENDENT ENDORSEMENT

The student named below is applying for admission to the Accelerated High School/Dual Enrollment / Dual Credit Programs at Lawson State Community College. We therefore ask for careful ratings of and comments about his/her character and ability. Feel free to confer with a school official who knows him/her well. The information will be treated confidentially.

Please attach an official high school transcript of the applicant's grades to this form. Also, include results from any standardized tests that are available (i.e. ACT, SAT, etc.)

Intellectual Ability and Achievement

How would you rate the candidate as to academic ability and motivation?

Ability:	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average
	<input type="checkbox"/> Above Average	<input type="checkbox"/> Excellent	<input type="checkbox"/> Superlative
Motivation:	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average
	<input type="checkbox"/> Above Average	<input type="checkbox"/> Excellent	<input type="checkbox"/> Superlative

I hereby recommend and request admission to seek dual enrollment/dual credit for _____,

a student enrolled at _____ High School, who is currently classified as a high school

sophomore junior senior, and meets all Accelerated/Dual Enrollment/Dual Credit High School eligibility requirements

defined by the Alabama State Board of Education, the _____ School Board.

PRINT/TYPE Principal's Name Date

Principal's Signature

PRINT/TYPE Superintendent's Name Date

Superintendent's Signature

PARENT/GUARDIAN/APPLICANT ACKNOWLEDGMENT AND CONSENT

According to the Family Educational Rights and Privacy Act of 1974 (FERPA), all rights of access to students' educational records transfer from the parents/guardians to the students when the students become 18 years of age OR are enrolled in an institution of post-secondary education. In order to comply with the requirements of FERPA, Lawson State Community College shall obtain written consent from students before disclosing any personally identifiable, non-directory, information from their education records.

As a participant in the dual enrollment/dual credit program, I understand that it is the responsibility of Lawson State Community College to release grades to my high school and/or local school board. My signature below authorizes the College to release this information at the close of each term of enrollment to the previously mentioned parties upon request. My signature and that of my parent/guardian, further verifies my understanding of these policies and practices as written.

Signature of Parent/Guardian Date

Signature of Applicant Date

PROGRAMS / AREAS OF CONCENTRATION AT LAWSON STATE COMMUNITY COLLEGE

Associate of Arts degree (A.A.) programs are designed for students wishing to earn a two year degree in the liberal arts. These programs are structured for effective transfer to a four year college or university.

Associate in Science degree (A.S.) programs are suited for students who want to enter the work force with two year degrees and those who plan to pursue a specialized field of study at a four year institution.

A.A. / A.S. General Studies Partial Listings (Areas of Concentration) - See additional listings in the current catalog.

Adult Education
Advertising
Applied Mathematics
Architecture
Art (Areas)
Athletic Training
Behavioral Science
Biology
Business
Business Education
Chemistry
Clinical Lab Sciences
Communication Studies
Computer Science
Criminal Justice
Criminology
Pre-Dentistry
Economics
Education (various disciplines)
Engineering (various disciplines)
English
Health & Physical Education
Health (related fields)
History
Hotel and Restaurant Management
Human Development
Journalism
Lab Technician
Pre-Law
Math
Pre-Medicine
Music
Pre-Nursing
Nutrition and Food Service
Pre-Occupational Therapy
Pre-Optometry
Pre-Osteopathic Medicine
Physical Education
Physics
Political Science
Pre-Pharmacy
Pre-Physical Therapy
Psychology
Public Administration
Public Relations
Public Safety
Radiologic Sciences
Rehabilitation Services
Respiratory Therapy
Social Science
Social Work
Sociology
Spanish Education
Special Education
Sport and Fitness
Surgical Physician Assistant
Pre-Veterinary

Associate of Applied Science degree (A.A.S.) programs are earned through two year programs that prepare students for immediate employment in one of several career fields.

Accounting Technology
Automotive Service Technology - Ford
Automotive Service Technology - GM
Automotive Service Technology – Toyota
Building Construction
Business Administration and Management
Child Development (Early Childhood Education)
Computer Science (Business Education)
Computer Science (Math)
Criminal Justice
Drafting and Design Technology
Electronics – Industrial
Horticulture – Ornamental
LPN to RN Mobility Program
Office Administration (General, Legal, Medical)
Registered Nursing
Social Work Technology

Associate of Occupational Technologies degree (A.O.T.)

Air Conditioning / Refrigeration
Automotive Mechanics
Commercial Art and Illustration
Dental Assisting
Graphics and Prepress Communications
Medium / Heavy Truck Technician
Welding

Certificate Programs (CER)

Accounting Technology
Air Conditioning Refrigeration
Automotive Technician
Barbering Technology
Computer Science
Computer Science (Business Administration)
Commercial Art and Illustration
Cosmetology Technology
Criminal Justice
Dental Assisting
Drafting and Design Technology
Electronics- Industrial
Fashion Merchandising
Graphics and Printing
Interior Design
Licensed Practical Nursing
Medium / Heavy Truck Technician
Office Administration (General, Legal & Medical)
Radio / TV Production
Welding

Short Certificate Programs (STC)

Accounting Technology
Air Conditioning Refrigeration
Auto Body Repair*
Automotive Technician*
Barbering Technology*
Building Construction
Cabinet Making*
Carpentry Technology*
Computer Science
Commercial Art and Illustration
Commercial Food Service / Catering*
Cosmetology Technology*
Drafting and Design
Electrical Technology

Electrical / Electronic Engineering
EMS / EMT (courses)
Fire Science
Geographic Information Systems
Graphics and Printing*
Home Health Aide (courses)*
Horticulture – Ornamental
Industrial Maintenance
Interior Design
Machine Tool Technology
Management and Supervision
Masonry*
Medium Heavy Truck Technician*
Microelectronics
Nail Care
Nurse Assistant (courses)*
Office Administration (General, Legal, Medical)
Plumbing*
Radio / TV Production
Real Estate
Welding*

*Denotes "Ability to Benefit" eligible short certificates (STC).

Industry Certificates

Certified Novell Engineer
CISCO-Certified Network Associate
Microsoft Certified Systems Administrator
Microsoft Certified Solutions Developer
Microsoft Certified Systems Engineer
Microsoft Office User Specialist
Microsoft Certified Professional
Oracle DBA and Database Developer

Please select a program of study and write it on the application for admission form in the **MAJOR / PROGRAM OF STUDY** box. Also, indicate your desired award / degree option by checking AA / AS, AAS / AOT, CER, STC, or NCA in the **DEGREE SEEKING OPTION** box.



Birmingham Campus
3060 Wilson Road, S.W.
Birmingham, AL 35221
(205) 929-6309
Fax: (205) 923-7106

Bessemer Campus
1100 9th Avenue, S.W.
Bessemer, AL 35022
(205) 929-3414
Fax: (205) 929-3605

Toll free number (in Alabama): 1-800-235-5368
Detach this page for your use.

IMPORTANT INFORMATION FOR NEW STUDENTS

ADMISSION / ENROLLMENT OPTIONS FOR NON HIGH SCHOOL GRADUATES

Students not awarded *The Alabama High School Diploma* or *its equivalent* or *the GED* may be admitted under the "Ability to Benefit" provision after successfully passing the Career Programs Assessment Test (CPAT). Students awarded A Certificate of Completion must participate in CPAT. (Students awarded The Alabama Occupational Diplomas do not participate in CPAT but are limited to the programs / award option listed below.) Students admitted under the "Ability to Benefit" provision may only enroll in courses not creditable toward an associate degree. They may enter one of the following programs at the short certificate award level: Automotive Body Repair, Automotive Mechanics, Barbering, Cabinetmaking, Carpentry, Commercial Foods Service, Commercial Sewing, Cosmetology, Graphics and Printing, Home Health Aide, Masonry, Medium / Heavy Truck Technician, Nurse Assistant, Plumbing, Sewing in Soft Interior Furnishings, Sewing in Tailoring and Alterations, and Welding. Students may proceed beyond the short certificate award if the GED (General Equivalency Diploma) or the Alabama High School Diploma or its equivalent is acquired.

Federally funded financial aid is available for the programs listed above presuming students are eligible. To learn more about CPAT, call 929-6385. Additional information may be obtained through the website: <http://www.act.org/cpat/index.html> CPAT is administered on the Birmingham campus in the Leon Kennedy Student Center, 2nd floor. Sessions are scheduled prior to each entry term. Lawson State Community College provides assistance with GED preparation. For more information, please call 929-6465 or 929-3486.

ENTRY POINTS AT LAWSON STATE COMMUNITY COLLEGE

Students enter or re-enter Lawson State Community College prior to fall, spring or summer semesters. The College also provides shorter terms, called mini terms, within the regular fall, spring, and summer semesters. Mini term classes meet more minutes per class but fewer weeks than classes within regular semesters.

OFFICE OF ADMISSIONS LOCATIONS / HOURS OF OPERATION

The Office of Admissions is located in the Student Services Center, Building A on the Bessemer Campus. The Office of Admissions and The Records Office use a combined office location on the second floor of the Administration Building A on the Birmingham Campus. Hours of operation are Monday through Thursday from 7:30 a.m. until 7:00 p.m. and on Friday from 8:00 a.m. until 5:00 p.m.

SCHOLARSHIP INFORMATION

Lawson State Community College offers a limited number of academic scholarships to first time freshman students, currently enrolled students, and transfer students. Transient students are ineligible for scholarships. Academic scholarships cover the cost of tuition only. Students are responsible for the cost of books and required fees and insurance. For more information and to learn the eligibility criteria, please visit the website at <http://www.lawsonstate.edu/studentinfo/index.html> or contact the Office of Student Financial Services by calling 929-6380 (Birmingham) or 929-3423 (Bessemer).

ACADEMIC ADVISING / COUNSELING

Academic advising is provided by counselors prior to pre-registration or registration for entering students first semester. Thereafter, advising is provided by instructors within students' programs of study. Students' acceptance letters provide information about pre-registration and / or registration for their first semester. Class schedules are available on the website at www.lawsonstate.edu or may be acquired in person or by U.S. mail through the Office of Admissions.

FINANCIAL AID

Numerous financial aid options are available to Lawson State Community College students, including grants, scholarships, and work study programs. Detailed information is available through one of the Office of Student Financial Services locations. The Bessemer campus office is located in Building A within the Student Services Suite. The Birmingham campus office is located on the first floor of the Administration building (West campus). Applicants for federal financial aid must complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov The Lawson State Community College financial aid code is 001059.

TRANSFER CREDIT EARNED AT PRIOR COLLEGES / UNIVERSITIES

General principles regarding transfer credit are denoted within the college catalog. Transfer credit is evaluated and posted to the student information system, to the extent possible, prior to a student's first semester presuming transcript availability. Some credits may be ineligible for immediate transfer due to accreditation issues at external institutions or due to incompatible course content. Please contact the Office of Admissions if you have questions about potential transfer credit. Potential transfer credit deemed equivalent to LSCC courses may be applied to our curricula once official transcripts have been received from each college or university you previously attended.